

## Houston Independent School District



### Creating a College-Bound Culture

## Recommended High School Program Exit Form

Texas Education Code §28.025 (b) A school district shall ensure that each student enrolls in the courses necessary to complete the curriculum requirements identified by the State Board of Education under Subsection (a) for the recommended or advanced high school program unless the student, the student's parent or other person standing in parental relation to the student, and a school counselor or school administrator agree in writing signed by each party that the student should be permitted to take courses under the minimum high school program . . .

Cf: TAC 74.51 (c), HISD Board Policy EIF (LEGAL)

*For students receiving Special Education services:*

*The Admission/Review/Dismissal (ARD) Committee identifies the general and special education courses and graduation requirements for a student with disabilities. ARD Committees along with the school registrar should consult the Revised Minimum Standards for the Academic Achievement Record 2008 to determine graduation program eligibility. Certain courses cannot be counted towards completion of the Recommended Graduation Program. The ARD Committee Meeting during which such courses are determined will serve as the required conference to exit the Recommended Program.*  
<http://www.tea.state.tx.us/curriculum/2008AARMinimumStandards.pdf>

**General Eligibility Criteria: Texas Education Code §28.025 (b) ... the student:**

- (1) is at least 16 years of age;
- (2) has completed two credits required for graduation in each subject of the foundation curriculum under Section 28.002(a)(1); or
- (3) has failed to be promoted to the tenth grade one or more times as determined by the school district.

**Notification Requirements: Texas Education Code §28.025 (b)(6)**

(b-6) Before a student's parent or other person standing in parental relation to the student may agree that the student be permitted to take courses under the minimum high school program as provided by Subsection (b), a school district must provide written notice to the parent or person standing in parental relation explaining the benefits of the recommended high school program. The notice shall be developed by the agency and must:

- (1) be printed in English and Spanish; and
- (2) require that the student's parent or person standing in parental relation to the student sign a confirmation of receipt and return the confirmation to the student's campus.

## Parental and Student Consent

I have met with school officials to discuss Texas Education Code §28.025 and agree that my son/daughter should be permitted to take courses under the Minimum High School Program. I have received written notice of the benefits of the Recommended High School Program. I understand that completion of the Minimum High School Program will not qualify my son/daughter as a Texas Scholar or for the Texas Grant or automatic admissions.

Student: \_\_\_\_\_

Print Name Signature

\_\_\_\_\_

Identification Number Current Grade Date

Parent/Guardian: \_\_\_\_\_  
 Qualified Student: \_\_\_\_\_

Print \_\_\_\_\_ Signature \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

### Counselor / Administrative Consent

I have provided written notice to the parent or person standing in parental relation explaining the benefits of the Recommended High School Program and am in agreement to permit the student to take courses under the Minimum High School Program. I have verified that the student meets the general criteria for exiting the Recommended High School Program.

Counselor/Administrator: \_\_\_\_\_

Print \_\_\_\_\_ Signature \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

A copy of this form will be given to the parent/guardian, a copy will be placed in the student's cumulative folder and a copy will be given to the registrar who will ensure that the student's electronic records will no longer indicate enrollment in the Recommended High School Program. Notification will be sent to the student's advocate so that the student's Personal Graduation Plan can be updated to reflect the change.